



# LONG DITTON

## INFANT AND NURSERY SCHOOL

THE HEART OF LONG DITTON SINCE 1911

5<sup>th</sup> December 2017

Dear Parents/ Carers

### **Consultation on Admission Arrangements for 2019-2020**

Long Ditton Infant and Nursery School are consulting on its proposed admissions arrangements for 2019-2020. The consultation period runs until from 5<sup>th</sup> December 2017 until 23rd January 2018 and the relevant documentation can be viewed on the school's website at [www.longditton.surrey.sch.uk](http://www.longditton.surrey.sch.uk).

### **Summary of changes**

Main School Policy

Long Ditton Infant and Nursery School proposes to change the priority admissions arrangements to the following:

1. Looked After Children and Previously Looked After Children
2. Exceptional social/medical need
3. Children who have a sibling at the school at the time of admission
4. Children who have a sibling at Long Ditton St Mary's Junior School which will operate a shared sibling priority for admission at the time of the child's admission
5. Children of staff at Long Ditton Infant and Nursery School
6. Children for whom the school is the nearest to their home address
7. Any other children, prioritised according to the distance they live from the school

Definitions:

#### **1. Looked after and previously looked after children**

Defined as children under the age of 18 years who:

- are registered as being in the care of a Local Authority in accordance with Section 22 of the Children Act 1989(a), e.g. fostered or living in a children's home at the time an application for a school is made
- have left care through adoption (in accordance with Section 46 of the Adoption and Children Act 2002), a child arrangements order (in accordance with Section 8 of the Children Act 1989) or special guardianship order (in accordance with Section 14A of the Children Act 1989).

A letter from the Children's Services Department confirming the child's status must be submitted at the time of application.

Places will be allocated under this criterion when first offers are made and the Local Authority may also ask schools to admit over their Published Admission Number at other times under this criterion.

## **2. Exceptional social/medical need**

Occasionally there will be children for whom exceptional social or medical circumstances warrant placement at a particular school. In these cases, supporting evidence from a professional working with the child and/or the child's family is required. Examples of professionals may include consultant doctors, social workers, health visitors, housing officers, the police or probation officers.

The supporting evidence must confirm the circumstances of the case, set out why the child should attend a particular school, and why no other school could meet the child's needs.

Providing evidence does not guarantee that a child will be given priority at a particular school and, in each case, the governors will assess all the evidence and reserve the right to consult a specialist if required.

Places will be allocated under this criterion when first offers are made and the Local Authority may also ask schools to admit over their Published Admission Number at other times under this criterion.

## **3. Children who have a sibling at the school at the time of the child's admission**

Siblings may include a brother/sister, half-brother/sister, step-brother/sister, adoptive brother/sister or foster children living in the same family home.

Please note: this does not include the nursery, which has a separate admissions policy.

## **4. Children who have a sibling at Long Ditton St Mary's Junior School which will operate a shared sibling priority for admission at the time of the child's admission**

Siblings may include a brother/sister, half-brother/sister, step-brother/sister, adoptive brother/sister or foster children living in the same family home.

Please note: this does not include the nursery, which has a separate admissions policy.

## **5. Children of staff at Long Ditton Infant and Nursery School**

Staff must have been employed at the school for a minimum of 2 years continuously at the time the application for admission is made.

This may include step children, adoptive children, foster children living in the same family home as the member of staff.

## **6. Children for whom the school is the nearest to their home address**

This is measured in a straight line using Ordnance Survey address point data. Distances are calculated from a point defined as within the child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody.

A child's home is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) at the closing date for applications. In the cases of shared custody, this should be where the child lives for the majority of the school week.

The nearest school will be the school closest to the home address that has a PAN to admit pupils of the appropriate age range and which admits local children. **The nearest school may be either inside or outside the county boundary.**

- 7. Any other children, prioritised according to the distance they live from the school.**  
See point 6 for measurement calculations.

If you wish to make any comments on the proposal, please send them to Kellie Nolan our School Business Manager, by email to [knolan@longditton.surrey.sch.uk](mailto:knolan@longditton.surrey.sch.uk) or by letter to the address below. The Governing Body will take account of responses to this consultation before determining its arrangements.

Yours sincerely,

**Monica Paines**  
**Headteacher**