



Plans for September

Dear Parents and Carers

Following the Government guidance released (<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>) we have been putting together plans for the opening of school in September. Although these plans may be subject to change over the summer holidays I thought it would be helpful to keep you informed of the implementations we have planned so far. The arrangements we have in place will be to help keep all of us as safe as we can be. It is important to remember that as the Government indicates - 'the plans put in place will help safety but will not 'guarantee safety'.

Breakfast Club – We are working with Breakfast club to see if it will be possible to run this club each morning. If we are the Club will be in the hall. Please contact Pleiades if you would like to have a space for your child in September info@pleiadesleisure.com

Arrival and Departures

The start and finish times in September will be slightly staggered. There will be 4 starting times and 4 finish times to ensure that large groups of parents and carers are not forced to cluster together. We will continue to use two entrances, both the main gate and the carpark gate again to give more space for social distancing.

The times will be:

	Morning Starting Time	Afternoon Finishing Time
Main Gate	8.40 - Spaniel 8.50 - Husky 9.00 - Dalmatian 9.10 – Nursery (at the Nursery side gate)	2.40 - Spaniel 2.50 - Husky 3.00 - Dalmatian 3.10 – Nursery (from the Nursery side gate)
Car Park Gate	8.40 - Labrador 8.50 - Corgi 9.00 - Beagle	2.40 - Labrador 2.50 - Corgi 3.00 - Beagle

It will be very important to be there on time to enable each class to access school, wash hands and put their things away with less interaction in the cloakrooms and toilets. Although there is a 10-minute time slot, it will work best if that class arrive at the exact time, not 5 minutes after, to enable the children to enter as quickly as possible. This also means that there is limited cross over between parents waiting outside.

We are aware that for a few families who have siblings in more than one-year group or class this may mean two times to be in school or a little bit of a wait outside. Please endeavour to

remain as socially distant as you can while you are waiting for the starting time or finishing times. We would appreciate you trying to stick to the class times to begin with and then we can work out other arrangements after a week or two once we know how smoothly the arrival and release of the children works. Thank you in advance for your understanding about this.

In the unlikely event that you are late in the morning you should come after the Nursery start time so that we limit the cross over interaction. This will be recorded as a 'late' in the register. Any child arriving after 9.30am will be recorded as 'late after the close of registration'.

Please note we will have very limited facilities to look after children who are picked up late.

Washing Hands

In line with the guidance we will expect the children to wash or sanitise their hands more frequently throughout the day. This has worked very well with the bubbles of 15 and we anticipate it will continue to be successful with 30, even though it may take a little longer. In each classroom there will be a supply of hand sanitiser and the classroom sinks and towels to wash and dry their hands with. They will be asked to wash their hands when entering the classroom, before lunch and snacks, after playtime and lunchtimes. You can help them get used to this and be super hand washer at home over the summer holidays.

Wiping Surfaces and Cleaning

The surfaces that are in use throughout the day will be wiped more regularly. The tables will all be wiped before snacks, before lunch, after lunch if eaten in the classroom, after any 'messy' activities and at the end of the day. We are employing the cleaners to come into school at lunchtime to wipe down tables, top surfaces, door handles, clean the toilets and wipe any ledges that may be used or touched.

The equipment and toys the children play with will be cleaned according to guidance or left out of rotation for up to 72 hours. This includes lego, small world pieces, balls, hoops etc. We will be dedicating extra time at the end of the week to ensure the equipment is disinfected and left to dry over the weekend ready for the following week.

Groupings

For Reception, Year 1 and Year 2 each child will be part of their class of 30 but will be allowed to mix with their year group when outside. In Nursery the children will be able work as one Nursery group.

The Reception classes will both have access to outside but will not be able to free flow into both classrooms as they have usually.

In Year 1 for the first half term the children will be able to use the outside space together and we are also going to use Rainbow Classroom as a Creative Classroom for painting, construction, designing and making. Both classes will have access to Rainbow room. The classrooms will only be for that specific class.

The Year 2 children will be grouped in their classes but will be able to play outside together as a year group for playtime and lunchtime.

Lunch Times

One year group at a time will go to the hall for lunch and the times will be staggered over the lunch period. Year 2 will go first, followed by Reception and then Year 1. Nursery will eat their lunch in the Nursery Classroom. Although each year group will be in the hall at the same time each class will be sat together not mixed with the other class, as far apart as we can manage on the large dining tables. Each year group will have an allocated amount of time for lunch in the hall and to play outside. In between sittings the chairs and tables will be wiped clean ready for the next Year group.

When playing outside each year group will have access to the main playground but at the moment we will be limiting access to the trim trail to one-year group a week on a rota basis. They will have designated equipment to use per Year group and this will be rotated each week after it has been cleaned or left out of rotation for 72 hours.

For the first 6 weeks of the Autumn term the children will be having a packed lunch. We will review this once we know how the timings and staffing demands work.

Book Bags and Trays

Each child should bring in their own book bag to be stored in school. The teachers will have minimal contact with the book bags and be asking the children to take out books etc where appropriate.

Each child will have their own named tray in the classroom to keep their book bag safely in. Again the children will be responsible for these.

Please note that children should not bring in any toys or objects from home unless specifically asked to by the teacher.

Pens and Pencils

The children in Year 1 and Year 2 will have their own case which will contain a writing pencil, scissors, glue stick, white board pen and any other equipment that they will be using frequently.

Coloured pencils and pens will be shared between two children and cleaned regularly.

In Reception and Nursery there will be communal pens and pencils for use which will be cleaned frequently or left out of rotation accordingly.

In all year groups paintbrushes will be used when needed and washed after use.

Books

It is going to be very important to ensure that all children have access to reading books to help them continue their reading. We feel that books are an essential item in school that will need to be taken home. The children will be given reading books to take home and use in class. We ask you to be mindful of these and let us know if they have been sneezed on or need cleaning at any time.

In Year 1 and 2, once settled, each child will be taking home a reading book, a FRED book and a library book each week.

In Nursery and Reception the children will be taking home a library book or a reading book of their choosing each week to begin with once they are settled. Once they are ready, the Reception children will be taking home a reading book each week.

Reading at home is going to be very important to help all children make progress. It will be crucial to read more than the books from school to help all children engage in reading.

Learning during Day

During the day the children will be taking part in as many of the 'normal' activities we would have planned to help them learn. This will include all of the curriculum subjects - history, geography, art, science, PE, PSHE, RE, DT, Computing, music and the EYFS curriculum that they would normally access.

There will be an increased focus on English and Maths and we will dedicate more time to these subjects to begin with. Reading and Phonics will also be higher on our agenda and Fred (our phonics sessions) will be more whole class and small group based during the day. Children in Year 1 and Year 2 will be assessed as part of our FRED phonic work in the first two weeks.

The teachers will be planning lots of cross curricular links to help us utilise the time we have in school to the best of our ability.

Each day there will be specific activities to help mental health and wellbeing. As well as our morning march, heart math, mindfulness moments and wake and shake activities we will also be introducing specific wellbeing activities. This might include stories about how to manage feelings, how to deal with problems or challenges, how to manage behaviour as well as Emotional Literacy Support activities. The class teachers will be responding to the needs of the class and designing specific lessons to help their needs.

PE - We will ask all the children to come to school in their PE kits on the days they take part in PE. This is to save time in school but also to limit items brought in from home. PE bags should not therefore be brought in to school.

Library - For the first half term the library will not be available. This will be reviewed accordingly. The children will choose a library book from a box in their classroom to take home. When the books are returned they will be rotated out of use for at least 72 hours before being used again.

Assemblies – Year 1 and Year 2 will have year group assemblies in the hall. Each year group will sit socially distanced using the entire hall space. Celebration Assembly will take place for Nursery, Reception and Year 1 and 2 on a Friday virtually for all classes.

Volunteers – For the first half term we will not be encouraging any volunteers to come into school. We will review this as soon as possible to enable helpers to come in when it is safe.

Afterschool Club – We are working with Clubland to see if it would be possible to run an after school club in the hall and what this would look like. We will keep you informed but in the meantime please contact Clubland at info@clubland-playscheme.com if you would like a space in after school club for your child.

School Trips – For the first half term there will be no school trips.

Contingency Plans for Outbreaks

Following Government guidance we will be putting in place several options for potential outbreaks and the level of disruption this may cause. I have asked parents and carers to help us make the home learning offer better, so please complete the survey with your views to enable us to make the best use of home learning should the need arise. The results from the survey will be included in our home learning offer in September.

We will have plans for:

1. *Individuals shielding or quarantined at home*
2. *If a class or year group has to be quarantined*
3. *Whole school lockdown*

Home learning availability for each of these scenarios will be in place in September to help support the progress of the children. Communication will be extremely important so please make sure you have given us the correct contact details or any new contact details if you get new phones/phone numbers over the summer.

You can access the Covid Risk assessment on the school website which provides more detail of procedures we will have in place. <http://longditton.surrey.sch.uk/wp-content/uploads/2020/07/Protective-Measures-Risk-Assessment.pdf>

We will all need to recognise that in September we may need to make rapid changes that we will have to implement depending on Covid test results. We recognise that if a class or year group suddenly has to be in quarantine it will be upsetting and distressing. Try to remember that anything we have to do will be based on following safety guidance.

I hope that this information provides you with an idea of the plans we have in place to ensure the children and staff are as safe as they can be. We will be updating them as new guidance is issued and will keep you informed of any changes we have to put into place in September.

Monica Paines

Head Teacher